



National Commission for Culture and the Arts

National Library of the Philippines

**P.O. Box 2926
T. M. Kalaw Street, Ermita 1000
Manila, Philippines**

**Phone: (632) 310-5035 loc. 310
Email: tnlbac@yahoo.com**

REQUEST FOR QUOTATION

The **NATIONAL LIBRARY OF THE PHILIPPINES** through its Bids and Awards Committee invites bidders / suppliers to bid for **Supply and Delivery of Preservation and Conservation Supplies** for the **National Library of the Philippines**. Bidding will be through **Line Item Bidding**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Item No.	Qty	Unit	Item Description	Estimated Unit Cost	Total ABC
1	10	pc	Anatomy scalpel, pointer, stainless steel	350.00	3,500.00
2	10	pc	Anatomy scalpel, slanted, stainless steel	350.00	3,500.00
3	5	pc	Apron, water resistant, light color	100.00	500.00
4	2	dozen	Art Gum eraser	2,400.00	4,800.00
5	4	can	Cleaning powder, lineco	2,000.00	8,000.00
6	20	pc	Document cleaning pad, 2 x 4.75", lineco	800.00	16,000.00
7	75	pack	Latex-Free Hydrophilic Sponge, Later free polyurethane foam sponges, wedge sponge block, 5x6x3.8x0.9 inches	600.00	45,000.00
8	60	pc	Florescent lights, UV free, LED	500.00	30,000.00
9	48	pc	Gloves cotton, white, no buttons	100.00	4,800.00
10	5	pc	Hake brush, 1.5"	150.00	750.00
11	5	pc	Hake brush, 2"	180.00	900.00

12	5	pc	Hake brush, 2.5"	220.00	1,100.00
13	3	pc	Laboratory gown, medium	200.00	600.00
14	3	bottle	Leather preservation restorer	1,500.00	4,500.00
15	10	box	Mask, disposable	200.00	2,000.00
16	75	pack	Microfilm case, 16mm, 100/package	200.00	15,000.00
17	75	pack	Microfilm case, 35mm, 100/package	200.00	15,000.00
18	2	pc	Momiji brush, 24mm	170.00	340.00
19	4	pc	Momiji brush, 45mm	270.00	1,080.00
20	4	pc	Momiji brush, 60mm	310.00	1,240.00
21	1	gallon	Neutral ph adhesive, gallon with dispenser	10,000.00	10,000.00
22	6	bottle	PEC 12 phot/slide cleaner, 4oz.	3,000.00	18,000.00
23	10	package	PEC pads, 100 pads/pack	1,500.00	15,000.00
24	8	pc	Scraper, arched needle point tip, stainless	600.00	4,800.00
25	8	pc	Scraper, fine flat spade tip	600.00	4,800.00
26	8	pc	Scraper, round and pointed tip	600.00	4,800.00
27	4	pc	Bent nose tweezers	400.00	1,600.00

28	4	pc	Pointed tweezers, stainless steel, approx. 4.5" long	400.00	1,600.00
29	4	pc	Self Closing tweezers, stainless steel, approx. 6.5" long	500.00	2,000.00
30	1	kilo	Methyl Cellulose, powder	1,200.00	1,200.00
			TOTAL		Php222,410.00

Please quote your best offer for the items, indicate your brand name, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your representative and of the following eligibility requirements not later than seven (7) days:

1. Latest Tax Clearance Certificate, and/or
2. Latest Annual Income Tax Return, and
3. PhilGEPS Certificate of Registration

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

Contract/delivery schedule is within fifteen (15) calendar days upon received of Notice to Proceed.

Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. National Library of the Philippines shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

For further information, please refer to:

MS. MARICEL M. DIAZ
BAC Secretary
3/F Filipiniana Division
T.M. Kalaw St., Ermita, Manila
Tel. No. 310-5035 loc. 310

or

MS. JENNIFER B. DIMASACA
BAC Secretary
2/F Mezzanine Multimedia Section
T.M. Kalaw St., Ermita, Manila
Tel. No. 310-5035 loc. 206

Sealed Bids must be delivered to the address above on or before **May 2, 2014, 5:00 P.M.** Late bids shall not be accepted.

The NATIONAL LIBRARY OF THE PHILIPPINES reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Sgd. DOLORES D. CARUNGUI
Chairperson
Bids and Awards Committee