



Republic of the Philippines
NATIONAL LIBRARY OF THE PHILIPPINES
Bids and Awards Committee

REQUEST FOR QUOTATION

The **NATIONAL LIBRARY OF THE PHILIPPINES** through its Bids and Awards Committee invites bidders / suppliers to bid for the **Supply and Delivery of Cleaning Materials for NLP**. Bidding will be through **LINE Item Bidding**. Bids received in excess of the **Approved Budget Contract of (112,933.00)** shall be automatically rejected at bid opening.

Unit	Item Description	Quantity	Unit Cost	Total Cost
pc	Broom, soft, tambo	30	136.00	4,080.00
pc	Broom, stick, tingting	24	30.00	720.00
bottle	Cleaner, Toilet bowl and urinal, 900ml	24	60.00	1,440.00
pack	Detergent powder, all purpose, 1K	84	80.00	6,720.00
pc	Detergent bar	24	10.00	240.00
pc	Dust pan, non-rigid plastic	36	35.00	1,260.00
bottle	Hand soap, liquid, 500 ml	79	102.00	8,058.00
pc	Mop Head, made of rayon	72	130.00	9,360.00
bundle	Rugs, white, all cotton	50	80.00	4,000.00
pack	Scouring pad, 3s	24	107.00	2,568.00
roll	Trash bag, black, XXL (10 sheets/roll)	300	120.00	36,000.00
pack	Trash bag, black, XL	63	109.00	6,867.00
pack	Trash bag, black, L	53	90.00	4,770.00
pack	Trash bag, black, M	53	90.00	4,770.00
pc	Hand towel, absorbent, white, good morning	50	30.00	1,500.00
pair	Gloves, cotton, industrial	60	100.00	6,000.00
pc	Sponge	48	20.00	960.00
pack	Microfiber cloth, 5s	12	500.00	6,000.00
can	Glass cleaner, 500ml	4	655.00	2,620.00
can	Contact cleaner, lubricant, 450g	10	500.00	5,000.00

NLP Building T.M. Kalaw Street, Ermita, Manila 1000, Philippines
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			TOTAL	112,933.00
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Submit your quotation duly signed by you or your representative together with the following documentary requirements:

- 33.3.1. Latest Income/ Business Tax Returns
- 33.3.2. Mayor's/Business Permit
- 33.3.3. PhilGEPS Certificate of Registration

Bidding is restricted to Filipino citizens/sole proprietorship, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

Contract/delivery schedule is within Ten (10) days upon received of Notice to Proceed.

Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. National Library of the Philippines shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

For further information, please refer to:

MARIE JOY H. BESTOIR
ELEANOR C. SIYANG
PHIL MARC JACINTO
BAC Secretariat
T.M. Kalaw St., Ermita, Manila
Tel. No. 5336-7200 loc. 406
Email: bac@nlp.gov.ph

Bids must be submitted to the NLP BAC email on or before **June 8, 2021 5:00 pm**. Aside from the electronic copy of your original financial bid offer and documentary requirements, please email also an excel (.xlsx) format of your financial bid offer.

The NATIONAL LIBRARY OF THE PHILIPPINES reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Sgd.SUSAN J. FETALCO
BAC Chairperson