



Republic of the Philippines
NATIONAL LIBRARY OF THE PHILIPPINES
Bids and Awards Committee

REQUEST FOR QUOTATION

Date: May 7, 2025

RFQ No.: 052-2025

Company/Business Name: _____

Address: _____

Business/Mayor's Permit No.: _____

TIN: _____

The **National Library of the Philippines (NLP)**, through its Bids and Awards Committee (BAC), intends to procure for the **Supply and Delivery of Consumable Ink, Ribbon and Thermal Receipts Printer - Rebid (LINE Item Bidding)** through **Section 53.9 (Negotiated Procurement – Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative **not later than May 15, 2025 at 4:00 PM** addressed to:

MS. MARICEL M. UREÑA
Chairperson, Bids and Awards Committee
NLP Building, T.M. Kalaw St., Ermita, Manila

The following documents are also required to be submitted along with your quotation on the specified deadline above:

Document	Remarks
PhilGEPS Registration	A copy of Platinum Certificate or Red Membership.
Copy of 2024 Mayor's or Business Permit	In case not yet available, you may submit your expired 2023 Mayor's or Business Permit with the Official Receipt of renewal application. However, a copy of your 2024 Mayor's or Business Permit shall be required to be submitted before award of contract .
Notarized Omnibus Sworn Statement (GPPB-Prescribed Form)	Supported by Secretary's Certificate or Special Power of Attorney, if necessary.

For any clarification, you may contact us at telephone no. **(02) 5314-2100 local 114 / 406 / 412** or email address at bac@nlp.gov.ph.

(Digitally Sgd.)
MAUREEN C. TERRENAL
Head, BAC Secretariat

NLP Building, T.M. Kalaw Street, Ermita, Manila 1000, Philippines
+632 5314 2100 loc 114 / 406 / 412
web.nlp.gov.ph | bac@nlp.gov.ph





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INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

- (1) Do not alter the contents of this form in any way.
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension. If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.

- (3) **All mandatory technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (4) Quotations may be submitted through electronic mail at bac@nlp.gov.ph.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **forty-five (45) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the NLP. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Payment shall be made after complete delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant **not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.**
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The NLP may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.
13. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.



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After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Supply and Delivery of Consumable Ink, Ribbon and Thermal Receipts Printer - Rebid (Line item Bidding)			
Unit	Minimum Technical Specifications	Qty.	Statement of Compliance
bottles	1) INK Epson, L5290 ecotank, Black	10	
bottles	2) INK Epson, L5290 ecotank, Cyan	6	
bottles	3) INK Epson, L5290 ecotank, Magenta	4	
bottles	4) INK Epson, L5290 ecotank, Yellow	4	
Cartridge	5) INK GT53 90ML BLACK ORIGINAL	6	
Cartridge	6) INK, #680 TRI-COLOR	6	
Cartridge	7) INK, #680 BLACK	6	
Cartridge	8) INK HP GT53, BLACK	8	
Cartridge	9) INK HP GT52, BLACK	4	
Cartridge	10) INK HP GT52, CYAN	12	
Cartridge	11) INK HP GT52, MAGENTA	12	
Cartridge	12) INK HP GT52, YELLOW	12	
Cartridge	13) HP Office Jet Pro 8730 INK, Black	8	
Cartridge	14) HP Office Jet Pro 8730 INK, Cyan	8	
Cartridge	15) HP Office Jet Pro 8730 INK, Magenta	8	
Cartridge	16) HP Office Jet Pro 8730 INK, Yellow	8	
Cartridge	17) BROTHER NMFC-T810W Black	3	
Cartridge	18) BROTHER NMFC-T810W Cyan	3	
Cartridge	19) BROTHER NMFC-T810W Magenta	3	
Cartridge	20) BROTHER NMFC-T810W Yellow	3	
Pieces	21) Bottled ink Refill compatible with Epson L805 Printer (673) Black	4	
Pieces	22) Bottled ink Refill compatible with Epson L805 Printer (673) Cyan	4	
Pieces	23) Bottled ink Refill compatible with Epson L805 Printer (673) Magenta	4	
Pieces	24) Bottled ink Refill compatible with Epson L805 Printer (673) Yellow	4	
Pieces	25) Bottled ink Refill compatible with Epson L805 Printer (673) Light Cyan	4	
Pieces	26) Bottled ink Refill compatible with Epson L805 Printer (673)Light Magenta	4	



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packs	27) RIBBON, Ribbon/Label for Brother printer TZ251 24mm (0.94) Black on White tape for P-Touch 8m	15	
SET	<p>28) Thermal Label/receipt printer (with thermal paper)</p> <p>Specification Printing Technology Print Method: Thermal ine, 203 x 203 dpi</p> <p>Print Width:</p> <ul style="list-style-type: none"> • Receipt: Max. 72 mm (with 80 mm paper width) • Label: Max. 70 mm (with 80 mm liner width) <p>Print Speed:</p> <ul style="list-style-type: none"> ◦ Thermal Paper (w/o BM): Max. 150mm/sec (Print density configurable. Max. 90 mm/sec for ladder barcode and two dimensional barcode printing) <p>Print Font:</p> <ul style="list-style-type: none"> •Font A(Default Characters per line (80mm): 48(12x 24) •Font B Characters per line (80 mm): 64 (9 x 17) <p>Character Set 95 alphanumeric, 18 international character sets, extended graphics 128 x 47 pages (including user-defined page)</p> <p>Barcode UPC-A, UPC-E, JAN8 (EAN), Jan13 (EAN), ITF, Code39, I Code93, Code 128, Coda bar (NW-7), PDF417, Maxi Code, Qr Code, GS1-128, GS1 Data Bar, Omnidirectional, GSI Data Bar Truncated / Stacked / Stacked Omnidirectional/Limited / Expanded / Expanded Stacked, Composite Symbology, Data Matrix</p> <p>Paper Specification</p> <p>Paper Saving</p> <ul style="list-style-type: none"> • Back Feed: Yes (When operating using EDC/POS command= only) Roll Paper: • Paper Width: 80 mm (factory setting) or 38- 70 mm (Users can change the paper width per 1 mm) <p>Diameter: 90 mm</p> <ul style="list-style-type: none"> • Changing Method: Paper guide • Paper Type: Receipt w/o BM, Receipt w/BM, Die-cut label w/o BM, Die-cut label w/BM, Continuous label w/o BM. Continuous label w/BM <p>Data Buffer Receive buffer 4 Kb/45 bytes</p> <p>Operating Specification Auto Cutter</p> <ul style="list-style-type: none"> •Cut Type: Full cut (factory default) or Partial cut <p>D.K.D Function</p> <ul style="list-style-type: none"> • 2 drivers <p>Printer Interface Built-in USB 2.0 + RS232</p> <p>Factory Options</p> <ul style="list-style-type: none"> • Paper roll spacer, Wall-hanging bracket WH-10 <p>Software Specification</p> <p>Operating System</p> <ul style="list-style-type: none"> • Windows 10/8.1 /8/7 SP1 /Vista SP2 / XP Sp3 (32bit) / Server 2019 (64bit) / Server 2016 (64bit) / Server 2012 R2/ Server 2012 / Server 2008 R2 SP1 /Server 	1	



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	<p>2008 SP2 / Server 2003 R2 SP2 / Embedded Standard 7/ Embedded POS Ready 7</p> <p>Driver Utility</p> <ul style="list-style-type: none"> • APD /OPOS ADK /OPOS for .NET / JavaPOS ADK <p>Product Specification</p> <p>Reliability</p> <ul style="list-style-type: none"> • Printer Life: Receipt: 20 million lines / Up to 120km (on 75 l Am paper) Label: 1 million / Up to 30 - 70kmn • Head Life: Thermal receipt paper: 150 million pulse Auto Cutter Life: Thermal receipt paper: 2 million cuts (on 75 um or less paper) Label: 1 million cuts (cut on liner) • MTBF: 360,000 hours MCBF: 70 million lines <p>Safety Standard</p> <ul style="list-style-type: none"> ◦ Environment Standards: WEEE. RoHS compliant ◦ EMI Standards: Europe: CE Marking N. America: FCC Class JA, CAN ICES-3 (A)/NMB-3 (A) Oceania: Radio communications (Electromagnetic Compatibility) Standard, Class A= AS/NZS CISPR32 Class A EAC: Russia / Belarus / Kazakhstan / Ukraine / Morocco Safety Standards: UL, CSA, TUV (EN60950-1) <p>Electrical Specification</p> <p>Power Supply</p> <ul style="list-style-type: none"> • External Power Adaptor: PS-180 (included). • Operating Voltage: DC 24 V +7% <p>Power Consumption</p> <ul style="list-style-type: none"> • Operating: Approx. 1.8 A (mean) • Standby: Avg.: Approx. 0.1 A (maximum 1 A for drawer kick driving) <p>Interface Interface: Built-in USB + 25-pin serial, with optional parallel and ethernet interface modules</p> <p>Print Font</p> <ul style="list-style-type: none"> • Font: 9x 17/ 12 x 24 • Characters Per Inch: 22.6cpi (9 x 17 font) / 16.9cpi (12 x 24 font) • Column Capacity: 64/48/ 72 columns • Character Size (Wx H): 1.13 x 2.13 mm / 1.5 x 3.0 mm/ 1.0 x 2.0 mm • Character Set: 95 Alphanumeric, 37 International, 128 x 11 Graphic, Traditional / Simplified Chinese, Thai, Japanese <p>OS Support</p> <ul style="list-style-type: none"> • Microsoft Windows 8/7/Vista/ XP/POSReady/ Server2012 / Server2008 / Server2003 <p>Auto Cutter Life</p> <ul style="list-style-type: none"> • Receipt: 2 million cuts • Label: 1 million cuts <p>Reliability</p> <ul style="list-style-type: none"> • MTBF: 360,000 hours • MCBF: 70 million lines 		



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Delivery Schedule : 30 Calendar days upon receipt of Purchase Order			



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FINANCIAL OFFER:

Terms of Payment:

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____
Account Number: _____
Account Name : _____
Branch: _____

Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Supply and Delivery of Consumable Ink, Ribbon and Thermal Receipts Printer - Rebid (Line item Bidding)	
Approved Budget for the Contract	Total Offered Quotation
LINE 1 Five Thousand Pesos (Php5,000.00)	In Words: _____
	In Figures: _____

LINE 2 Three Thousand Pesos (Php3,000.00)	In Words: _____
	In Figures: _____

LINE 3 Two Thousand Pesos (Php2,000.00)	In Words: _____
	In Figures: _____



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<p style="text-align: center;">LINE 4 Two Thousand Pesos (Php2,000.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 5 Two Thousand Four Hundred Pesos (Php2,400.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 6 Three Thousand Six Hundred Pesos (Php3,600.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 7 Three Thousand Six Hundred Pesos (Php3,600.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 8 Two Thousand Eight Hundred Pesos (Php2,800.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 9 One Thousand Four Hundred Pesos (Php1,400.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 10 Four Thousand Two Hundred Pesos (Php4,200.00)</p>	In Words:
	In Figures:



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<p style="text-align: center;">LINE 11</p> <p style="text-align: center;">Four Thousand Two Hundred Pesos (Php4,200.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 12</p> <p style="text-align: center;">Four Thousand Two Hundred Pesos (Php4,200.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 13</p> <p style="text-align: center;">Seven Thousand Two Hundred Pesos (Php7,200.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 14</p> <p style="text-align: center;">Seven Thousand Two Hundred Pesos (Php7,200.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 15</p> <p style="text-align: center;">Seven Thousand Two Hundred Pesos (Php7,200.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 16</p> <p style="text-align: center;">Seven Thousand Two Hundred Pesos (Php7,200.00)</p>	In Words:
	In Figures:
<p style="text-align: center;">LINE 17</p> <p style="text-align: center;">Six Hundred Forty - Five Pesos (Php645.00)</p>	In Words:
	In Figures:



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<p style="text-align: center;"> LINE 18 Six Hundred Forty - Five Pesos (Php645.00) </p>	In Words:
	In Figures:
<p style="text-align: center;"> LINE 19 Six Hundred Forty - Five Pesos (Php645.00) </p>	In Words:
	In Figures:
<p style="text-align: center;"> LINE 20 Six Hundred Forty - Five Pesos (Php645.00) </p>	In Words:
	In Figures:
<p style="text-align: center;"> LINE 21 Two Thousand Pesos (Php2,000.00) </p>	In Words:
	In Figures:
<p style="text-align: center;"> LINE 22 Two Thousand Pesos (Php2,000.00) </p>	In Words:
	In Figures:
<p style="text-align: center;"> LINE 23 Two Thousand Pesos (Php2,000.00) </p>	In Words:
	In Figures:
<p style="text-align: center;"> LINE 24 Two Thousand Pesos (Php2,000.00) </p>	In Words:
	In Figures:



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LINE 25 Two Thousand Pesos (Php2,000.00)	In Words:
	In Figures:
LINE 26 Two Thousand Pesos (Php2,000.00)	In Words:
	In Figures:
LINE 27 Eighteen Thousand Pesos (Php18,000.00)	In Words:
	In Figures:
LINE 28 Thirty Thousand Pesos (Php30,000.00)	In Words:
	In Figures:

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email Address/es