



Republic of the Philippines
NATIONAL LIBRARY OF THE PHILIPPINES
Bids and Awards Committee

REQUEST FOR QUOTATION

Date: April 29, 2025

RFQ No. 050-2025

Company/Business Name: _____

Address: _____

Business/Mayor's Permit No.: _____

TIN: _____

The **National Library of the Philippines (NLP)**, through its Bids and Awards Committee (BAC), intends to procure for the **Supply and Delivery of Electronic Resources for the Improvement of Senate President J. Angara Community Library (LOT Bidding)** through **Section 53.9 (Negotiated Procurement – Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative **not later than May 09, 2025 at 4:00 PM** addressed to:

MS. MARICEL M. UREÑA

Chairperson, Bids and Awards Committee
NLP Building, T.M. Kalaw St., Ermita, Manila

The following documents are also required to be submitted along with your quotation on the specified deadline above:

Document	Remarks
PhilGEPS Registration	A copy of Platinum Certificate or Red Membership.
Copy of 2025 Mayor's or Business Permit	In case not yet available, you may submit your expired 2024 Mayor's or Business Permit with the Official Receipt of renewal application. However, a copy of your 2025 Mayor's or Business Permit shall be required to be submitted before award of contract .
Notarized Omnibus Sworn Statement (GPPB-Prescribed Form)	Supported by Secretary's Certificate or Special Power of Attorney, if necessary.

For any clarification, you may contact us at telephone no. **(02) 5314-2100 local 114 / 406 / 412** or email address at bac@nlp.gov.ph.

(Digitally Sgd.)
MAUREEN C. TERRENAL
Head, BAC Secretariat



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INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

- (1) Do not alter the contents of this form in any way.
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension. If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.

- (3) **All mandatory technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (4) Quotations may be submitted through electronic mail at bac@nlp.gov.ph.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **forty-five (45) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the NLP. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Payment shall be made after complete delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant **not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.**
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The NLP may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.
13. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.



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After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Supply and Delivery of Electronic Resources for the Improvement of Senate President J. Angara Community Library			
Unit	Minimum Technical Specification	Qty.	Statement of Compliance
vol	100+ Solutions in Java : everything you need to know to develop Java applications, 2nd edition / Shah, Dhruvi / 2024 / 9789355515728	1	
vol	Advanced data management : for SQL, NoSQL, cloud and distributed databases / Kuzmiakova, Adele / 2024 / 9781774699836	1	
vol	Animals of Kruger National Park / Barnes, Keith / 2016 / 9781400880690	1	
vol	Artificial intelligence ethics and international law : practical approaches to AI governance, 2nd edition / Abhivardhan / 2024 / 9789355519238	1	
vol	AWS Cloud automation : in-depth guide to automation using Terraform infrastructure as code solutions / Odeyinka, Oluyemi James / 2024 / 9789355517562	1	
vol	AWS DevOps engineer professional certification guide : hands-on guide to understand, analyze, and solve 150 scenario-based questions / Kapoor, Sumit / 2024 / 9789355516602	1	
vol	Bangkok / Warren, William / / 9781861894441	1	
vol	Bangkok: angelic allusions / Bell, Barry / 2003 / 9781861896438	1	
vol	Britain's freshwater fishes / Everard, Mark / 2013 / 9781400846894	1	
vol	Buenos Aires / Wilson, Jason / 2014 / 9781780233062	1	
vol	Cairo: city of sand / Maria Golia / / 9781861896131	1	
vol	Chatbots and text generation / Pehcevski, Jovan / 2024 / 9781774699959	1	
vol	ChatGPT and AI for accountants : a practitioner's guide to harnessing the power of GenAI to revolutionize your accounting practice / Dell, Scott; Akpan, Mfon / 2024 / 9781835462256	1	
vol	ChatGPT for conversational AI and chatbots : learn how to automate conversation with the latest large language model technologies / Thompson, Adrian / 2024 / 9781805122357	1	
vol	ChatGPT prompts book : precision prompts, priming, training & AI writing techniques for mortals / Theobald, Oliver / 2024 /	1	



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	9781835881699		
vol	Computer graphics / Zubair, Hamza / 2024 / 9781779561763	1	
vol	Creative writing for social research: a practical guide / Phillips, Richard; Kara, Helen / 2021 / 9781447355991	1	
vol	Cyber forensics up and running : a hands-on guide to digital forensics tools and technique / Vashishth, Tarun / 2024 / 9789355519122	1	
vol	Digital forensic: current trends and practices / Naskar, Ruchira; Sameer, Venkata Udaya; Dixit, Rahul; Bakas, Jamimamul / 2019 / 9789388307444	1	
vol	Dishing it out: in search of the restaurant experience / Appelbaum, Robert / / 9781861899866	1	
vol	Extreme Europe / Barber, Stephen / / 9781861896339	1	
vol	Fundamentals of forensic linguistics / Singla, Anu / 2024 / 9781779560810	1	
vol	Greek Mythology in Byzantine Art / Weitzmann, Kurt / 1984 / 9781400857425	1	
vol	Health, tourism and hospitality : spas, wellness and medical travel / Arjona, Merly Fiscal / 2024 / 9781779560926	1	
vol	Hydroponic food production / Fouda, Hazem Shawky / 2024 / 9781779560438	1	
vol	Introduction to travel and tourism / Cajiao, Israel Tinoco / 2024 / 9781779561282	1	
vol	JavaScript Masterclass: A comprehensive guide to mastering JavaScript programming / Belov, Yanko / 2024 / 9789355516572	1	
vol	Mastering Augmented Reality Development with Unity : create immersive and engaging AR experiences with Unity / Wijesooriya, Indika / 2024 / 9789355518286	1	
vol	Multimedia systems / Martirosyan, Robert / 2024 / 9781779561756	1	
vol	New york / Bradley, Elizabeth L. / 2014 / 9781780234069	1	
vol	Operating systems / Zadeh, Nastaran Nazar / 2024 / 9781779561725	1	
vol	Persian architectural heritage : conservation / Hejazi, Mehrdad; Saradj, Fatemeh Mehdizadeh / 2014 / 9781845648855	1	
vol	Photography and cinema / David Campany / / 9781861897527	1	
vol	Photography and death (Exposures / Linkman, Audrey / / 9781780230122	1	



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vol	Photography and Italy / Pelizzari, Maria Antonella / / 9781861898845	1	
vol	Photography and Japan (Exposures / Fraser, Karen M. / / 9781780230139	1	
vol	Photography and the USA / Gidley, Mick / / 9781861898838	1	
vol	Political justice : the use of legal procedure for political ends / Buama, Chester Alexis C. / 2024 / 9781779560896	1	
vol	Postmodern media culture / Bignell, Jonathan / 2000 / 9780585441887	1	
vol	Raptors of Mexico and Central America / Clark, William S.;Schmitt, N. John / 2017 / 9781400885077	1	
vol	Roman eyes : visibility and subjectivity in art and text / Elsner, Jas / 2007 / 9780691240244	1	
vol	San Francisco: instant city, promised land / Johns, Michael / 2018 / 9781780239613	1	
vol	Shells: nature's exquisite creations / Tenneson, Joyce / / 9780892729951	1	
vol	Software design / Lal, Bechoo / 2024 / 9781779561923	1	
vol	Systems analysis and design / Lal, Bechoo / 2024 / 9781779561619	1	
vol	The lost wilderness: tales of East Africa / Ismail, Mohamed;Pianfetti, Alice Thor / 2000 / 9781571571731	1	
vol	The schemata of the stars: byzantine astronomy from A. D. 1300 / Paschos, E. A.;Sotiroudis, P. / / 9789812796264	1	
vol	The sensory world of Italian Renaissance art / Quiviger, François / / 9781861897404	1	
vol	Trends in e-business, e-services, and e-commerce / Fallahchay, Seyed Ali / 2024 / 9781779560667	1	
vol	Videogame, player, text / Atkins, Barry;Krzywinska, Tanya / 2024 / 9781526185600	1	
vol	Walking the jungle: an adventurer's guide to the Amazon / Coningham, John / / 9781580805070	1	
vol	What are zoos for? / Browning, Heather;Veit, Walter / 2025 / 9781529231069	1	
vol	Wildlife of Australia / Campbell, Iain;Woods, Sam / 2013 / 9781400846825	1	
vol	Wildlife of Madagascar / Behrens, Ken;Barnes, Keith / 2016 / 9781400880676	1	



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vol	Wildlife of Madeira and the Canary Islands : a photographic field guide to birds, mammals, reptiles, amphibians, dragonflies and butterflies / Bowler, John / 2018 / 9781400889266	1	
vol	Wildlife of Southeast Asia / Myers, Susan / 2016 / 9781400880720	1	
vol	Yosemite / Ogden, Kate Nearpass / 2015 / 9781780235639	1	
	<p>Additional Specifications:</p> <ol style="list-style-type: none"> 1. Upon purchase, the Senate President Edgardo J. Angara Community Library - Tibiao, Antique should own these titles in perpetuity (perpetual access) 2. These materials should be purchased with no annual fee, no maintenance fee, no hosting fee, and no support fee. 3. Provide 24/7 unlimited access /user using IP/Username and Password authentication to Senate President Edgardo J. Angara Community Library - Tibiao, Antique and NLP 4. Provide FREE training and seminars, monthly usage statistics (to be submitted by email before the 5th day of the succeeding month, Manila time, administrator and technical support for online database related concerns. 5. The vendor will provide continuous support to Senate President Edgardo J. Angara Community Library - Tibiao, Antique in promoting the ebooks. 6. Must provide technically feasible, functional and reliable database system with 95% uptime 7. These titles should be accessed in one platform only or in platforms with existing NLP eBook Collection. 8. Must provide PDF and MARC records of the material. 9. Submit a soft copy of technical and financial requirements onto USB flash drive or CD or DVD. Use the attached Excel Template in providing the metadata. 10. Bundled with minimum of 1 Desktop with estimated amount of P30,000.00 per unit <ul style="list-style-type: none"> - Intel Core I5 10th Gen Gigabyte H410 - 8GB Ram DDR4 - ITB HDD - Neutron Case - 19" Monitor LED - W/ keyboard and Mouse - 240GB SSD SATA - H510M MOTHERBOARD" 11. The vendor will agree: <ol style="list-style-type: none"> a. to include in the NLP ePortal without violating any law. b. to the provision of URL Reference 		



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	c. to allow to NLP to post the remote access account in the NLP ePortal. If URL Reference is not available. NLP is not liable for any misuse of the remote access account. 12. Free 1-year online database access with at least 60,000 volumes of e-resources		
Delivery Schedule : 30 working days upon receipt of Purchase Order.			



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FINANCIAL OFFER:

Terms of Payment:

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____
Account Number: _____
Account Name : _____
Branch: _____

Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Supply and Delivery of Electronic Resources for the Improvement of Senate President J. Angara Community Library	
Approved Budget for the Contract	Total Offered Quotation
Five Hundred Thousand Pesos (Php500,000.00)	In Words:

	In Figures:

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email Address/e