NLP SPMS Form 1

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, <u>CESAR GILBERT Q. ADRIANO</u>, of the National Library of the Philippines agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December 2020.

Approved by:

CESAR GILBERT Q. ADRIANO

Director IV

POINTS:

5 - Outstanding

4 - Very Satisfactory

3 - Satisfactory

2 - Unsatisfactory

1 - Poor

Date: January 22, 2021

ORGANIZATI ONAL OUTCOME / PAP	Allotted Budget	Success Indicator (Targets + Measures)	Division/ Individual Accountable	Division/ Individual Accountable	Actual Accomplishmen ts January to June 2020	Actual Accomplishmen ts July to December 2020	Average Rating January to June 2020	Average Rating July to December 2020	Remarks
RGANIZATIONAL OUTCOME	: Collection, acce	ss and preservation	on of library reso	urces increased	The state of the s				
NATIONAL IBRARY ROGRAM library users									

STRATEGIC OBJECTIVE	OUTPUTS	Allotted Budget	Success Indicator (Targets + Measures)	Division/ Individual Accountable	Actual Accomplishments January to June 2020	Actual Accomplishments July to December 2020	Average Rating January to June 2020	Rating July to December 2020	Average Rating January to December	Remarks
Optimize access and utilization of NLP and public libraries' products and services	Library users served		100% customer satisfaction on library users served.	Filipiniana Division	Served 14,751 library users with 89.91% customer satisfaction rate based on the 156 consolidated feedbacks	Served 267 library users with 88.89% customer satisfaction rate based on the 12 consolidated feedbacks	3	3	3	a
·				Reference Division	rate based on the 202	Served 333 library users with 98.51 % customer satisfaction rate based on the 179 consolidated feedbacks	4	4	4	
	Client Services		100% customer satisfaction on clients served.	Research and Publications Division		Served 2,364clients with 97.45% customer satisfaction rate based on 209 consolidated feedbacks	4	4	4	
Optimize access and utilization of NLP and public libraries' products and services	Client Services			~ ~	with 96.99% customer satisfaction rate based on the 134 consolidated feedbacks	Served 1,768 clients with 97.66% of customer satisfaction rate based 514 consolidated feedbacks	4	4	4	



,	Client Services	100% customer satisfaction on clients served.	Catalog Division	Served 47 clients with 100% customer satsifacton rate based on the 7 consolidated feedbacks	Served 78 clients with 98.92% customer satsifacton rate based on the 123 consolidated feedbacks	5	4	4.5	
	200 volumes with 3600 articles of library materials indexed	100% customer satisfaction of received volumes on library materials are indexed		satisfaction of received volumes on library materials indexed (187	100% customer	3	5	4	
	library materials	100% of new volumes of library materials catalogued upon receipt		cataloged and classified upon receipt (3045 volumes)	126% (4804) new library materials were cataloged and classified upon receipt	5	5	5	



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Ensure collection,	44,000 volumes	100% of target	Collection	105% of target	129% of target	5	5	5	T
preservation and	of library	volumes of library	Development	volumes of library	volumes of library	V-1446			
conservation of	materials	materials acquired	Division	materials acquired	materials acquired				
Filipiniana resources	acquired	within standard time		within the standard	within the standard				
				time (46,235 volumes)	time 1,355,816				
					volumes of books and				
					other library materials				
					(all formats/all mode				
					of acquisition)				
					• Print and other				
					materials = 55,516				
					volumes				
					• eSubs = 1,300,300				
					vols.				
	Preservation	104,207,200 pages of	Filipiniana	121,419,786 pages of	122,439,800 pages of	5	5	5	
	and	Filipiniana Collections	Division	Filipiniana Collections					
	conservation of	preserved within the		preserved within the	preserved within the				
	Filipiniana	year (physical copies)		semester	semester				
	Collections								
		500,000 pages of	Information	361,110 pages of			-		
		Filipiniana Collections	Technology	Filipiniana Collections		5	1	3	
		preserved within the	Division	preserved within the					
		year (digital copies)	Division	semester					×
		(approximately .005%		semester					
		of target collection							
		preserved in GAA)							
		preservea in GAA)							



Provide reliable and relevant information system maintained and improved within the standard time Information system maintained and improved within the standard time Information system maintained and improved within the standard time Information System maintained and improved within the standard time Information System were satisfactory more advised and improved within the standard time Catalog. Creatation. OPAC - maintained and improved; within the standard time Catalog. Creatation. OPAC - maintained and improved; within the standard time Catalog. Creatation. OPAC - maintained and improved; within the standard time Catalog. Creatation. OPAC - maintained and improved; within the standard time Catalog. Creatation. Catalog. Creatation. OPAC - maintained and improved; within the standard time Catalog. Creatation. Catalog. Treatation. Schadip. PBB. Copyright. IPS. Public. Distriction and supervision within the standard time Catalog. Creatation. Catalog. Creatation. Catalog. Treatation. Schadip. PBB. Copyright. IPS. Public. Distriction and supervision within the standard time Catalog. Creatation. Catalog. Treatation. Catalog. Treatation. Schadip. PBB. Copyright. IPS. Public. Distriction and supervision within the standard time Catalog. Treatation. Catalog. Treatation. Catalog. Treatation. Catalog. Treatation. Schadip. PBB. Copyright. IPS. Public. Distriction and supervision within the standard time Catalog. Treatation. Catalog. Treatation. Schadip. PBB. Copyright. IPS. Public. Distriction and supervision within the standard time Catalog. Treatation. Catalog. Treatation. Catalog. Treatation. Information systems were maintained and improved; Circulation. Distriction and supervision within the standard time Catalog. Treatation. Catalog. Treatation. Schadip. PBB. Copyright. IPS. Public. Catalog. Treatation. Information and improved. Circulation. Schadip. Treatation. Information and improved. Information and improved. Information and improved. Information and improv	Optimize access and utilization of NLP and public libraries' products and services	1 publication accomplished	100% satisfaction of budgeted publications are accomplished within the standard time	Research and Publications Division	100% satisfaction of publications published within the standard time (2 publications)	100% Publications published within the standard time (Impact stories 2)	4	4.5	4.25	
Provide reliable and relevant information system system anintained and improved within the standard time standard	SUPPORT TO OPERATION	ONS								
Tekno aklatan / koha.nlp - maintained and improved;	Provide reliable and relevant information	16 Information system maintained and	information systems maintained and improved within the	Technology	informations system were satisfactory maintained and improved within the standard time Catalog; Circulation; OPAC = maintained and improved with 24,274 number of transaction undertaken (client); NLP website/transparency; Nlpdl (digital collection); Tekno aklatan / koha.nlp; PNB; Copyright; IPS; Public library allocation; Learning portal for NEFLI; Time management; ITD Service request; Digitization; Multisites (different public website); Patron database) 24,274 no. of transaction undertaken 3,366 no. of service request and services provided	Information systems were maintained and improved with no correction and supervision within the standard time Catalog – maintained and improved; Circulation – maintained and updated; OPAC – maintained and improved; NLP website/ transparency – maintained and improved; Nlpdl (digital collection) – maintained and improved; Tekno aklatan / koha.nlp – maintained and improved;	4.5	5	4.75	



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B. LIBRARY EXTENSI	ON PROGRAM			The state of the s			T	T		
Optimize access and	Increase of		7% increase on	Public Libraries	100% of library users	52.62% or 1.678.174	5	5	5	
utilization of NLP and	library users in		library users of	Division	of extension/public	increase on library				
public libraries'	public libraries		extension/public		libraries are satisfied					
products and services			libraries			extension/public				
	_					libraries within the				
			100% application	Public Libraries		100% or 7	5	5	5	
			documents of public	1	application	application				
			libraries targeted for		documents of public	documents of public				
			affiliation		libraries targeted for	libraries targeted for				
			processed with the		affiliation processed	affiliation processed				
			standard time upon		with the standard	with the standard				
	Extension/affili		100% or 50 public	Public Libraries	130% task completed	100% or 140 public	5			
	ated public		libraries supported		on 15 public libraries		5	5	5	
	libraries	1	through resource	Division	-	through resource				
	supported	1	allocations based on			allocations and 519 e-				
	through		work plan			resources link within	i			
	resource		work plan		-	the prescribed time				
	allocations					the prescribed time				
Optimize access and			100% or 15	Public Libraries	173% or 26	226% or 49	5	5	5	
utilization of NLP and			extension/affiliated	Division	extension/affiliated	extension/affiliated				
public libraries'			public libraries		public libraries	public libraries				
products and services			monitored and		monitored and	monitored and				
			inspected according		inspected according	inspected according				
			to work plan			to work plan				
GENERAL ADMINIST	RATIVE AND SU	PPORT SER	VICES							



	Vehicle	100% satisfaction of	Finance and	87% satisfaction rate	99.17% satisfaction	3	4	3.5		
	request	vehicle request	Administrative	of customers	rate of customers					
	accomodated	accommodated	Division /	accomodated on	accomodated on					
			Human	vehicle requests	vehicle requests					
		Resource								
			_ ··							
								97.75/22		
TOTAL								4.44		
Total Over-all Rating			97.75				***************************************			
Average Rating	Average Rating			4.44						
Adjectival Rating			Very Satisfactory							

Assessed by	V:

Polores D. Carungui

Vice Chairperson

Jennifer B. Dimasaca

Member

Maureen C. Terrenal

Member

Danilo B. Fernandez

Member

January 20, 2021

Date

Reviewed by:

Edgardo B. Quiros

Director III

January 21, 2021

Date