

PURCHASE ORDER
NATIONAL LIBRARY OF THE PHILIPPINES

Agency

Name: PHILCOPY CORPORATION	P.O. No.: 12-07-0157
Address: 793 J..P. Rizal Avenue, Makati City; Tel Nos. : 899-8625, 899-8421; Fax Nos.: 899-8417, 899-8421	Date: Jul 26, 2012
TIN :	Mode of Procurement: EXCLUSIVE DISTRIBUTOR

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Property Section	Delivery Term	15 working days upon receipt of PO		
Date of Delivery:		Payment Term	30 working days		
Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	ca	4	TONER KIT, Black, TK-135 ***	3,696.00	14,784.00
					Php 14,784.00

Amount In Words: **FOURTEEN THOUSAND SEVEN HUNDRED AND EIGHTY-FOUR PESOS**

In case of failure to make full deliver within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

SUBJECT TO
PRE-APPROVAL
[Signature]
7.27.12

Very truly yours,

[Signature]
ANTONIO M. SANTOS
Director

Conforme: *[Signature]*
ROMEO BACAN
Signature over Printed Name of Supplier
[Signature]
Date **7/27/12**

Funds Available:	<i>[Signature]</i> MARIBETH D.V. LUCENA ACTING CHIEF ACCOUNTANT	ALOBS No.:	MOOT-12-07-0157
		Amount:	14,784

Lpo
F: 07/27 4:38
* GRACE



National Commission for Culture and the Arts

NATIONAL LIBRARY OF THE PHILIPPINES

P.O. Box 2926
T.M. Kalaw Street, Ermita 1000
Manila, Philippines

Phone: (632) 525-1754
E-mail: tnlbac@yahoo.com

July 24, 2012

Ms. Jijette Santos

Manager

Philcopy Corporation

793 J.P. Rizal Ave., Makati City

Tel.No.: 899-8625 ; 899-8421

Fax: 890-5940 ; 899-8423

NOTICE OF AWARD

Dear Ms. Santos:

Please be informed that the Bids and Awards Committee (BAC) has considered your bid quotation of **TONER CARTRIDGE** in the amount of **Php14,784.00** for the **National Library of the Philippines**.

QTY	UNIT	PARTICULARS	UNIT PRICE	TOTAL
4	pc	Toner Kit, Black, Kyocera, TK-135	3,696.00	14,784.00
		TOTAL		P14,784.00

Thank you.

Very truly yours,

Paulina R. Moreno
PAULINA R. MORENO

BAC Chairman