

PURCHASE ORDER
NATIONAL LIBRARY OF THE PHILIPPINES

Agency

Name: **PHILCOPY CORPORATION**

P.O. No.: **12-12-0249**

Address: **793 J. P. Rizal Avenue, Makati City: Tel No.: 899-8625, 899-8421;
Fax No.: 890-5940, 899-8421**

Date: **DEC 07 2012**

TIN :

Mode of Procurement: **EXCLUSIVE DISTRIBUTOR**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		Property Section		Delivery Term	15 working days upon receipt of PO
Date of Delivery:				Payment Term	30 working days
Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	ca	1	TONER CARTRIDGE, Black, Kyocera TK-869K	7,392.00	7,392.00
2	ca	1	TONER CARTRIDGE, Cyan, Kyocera TK-869C	15,120.00	15,120.00
3	ca	1	TONER CARTRIDGE, Magenta, Kyocera TK-869M	15,120.00	15,120.00
4	ca	1	TONER CARTRIDGE, Yellow, Kyocera TK-869Y	15,120.00	15,120.00
					Php 52,752.00

Amount In Words: **FIFTY-TWO THOUSAND SEVEN HUNDRED AND FIFTY-TWO PESOS**

In case of failure to make full deliver within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

SUBJECT TO

Very truly yours,

Antonio M. Santos

12-10-12

ANTONIO M. SANTOS
Director

Conforme:

Romulo Belan
Signature over Printed Name of Supplier

Date
12/13/12

Funds Available:

MDV Lucena
MARIBETH D.V. LUCENA
Acting Chief Accountant

ALOBS No.:

Amount:

MOB-12-12-0962

52,752

Lpo

F: 12/12

09:29

LUAN



NATIONAL LIBRARY OF THE PHILIPPINES

P.O. Box 2926
T.M. Kalaw Street, Ermita 1000
Manila, Philippines

Phone: (632) 525-1754
E-mail: tnlbac@yahoo.com

December 7, 2012

Ms. Jijette Santos
Manager
Philcopy Corporation
793 J.P. Rizal Ave., Makati City
Tel.No.: 899-8625 ; 899-8421
Fax: 890-5940 ; 899-8421

NOTICE OF AWARD

Dear Ms. Santos:

Please be informed that the Bids and Awards Committee (BAC) has considered your bid supply of **TONER CARTRIDGE** in the amount of **Fifty Two Thousand Seven Hundred Fifty-Two Pesos. (Php52,752.00)** for the **National Library of the Philippines.**

QTY	UNIT	PARTICULARS	UNIT COST	TOTAL
1	pc	Toner Cartridge, TK-869K	7,392.00	7,392.00
1	pc	Toner Cartridge, TK-869C	15,120.00	15,120.00
1	pc	Toner Cartridge, TK-869M	15,120.00	15,120.00
1	pc	Toner Cartridge, TK-869Y	15,120.00	15,120.00
		TOTAL		P52,752.00
		Payment: Government Terms		

Thank you.

Very truly yours,

Paulina R. Moreno
PAULINA R. MORENO

BAC Chairman