

**PURCHASE ORDER**  
**NATIONAL LIBRARY OF THE PHILIPPINES**

Agency

Name: <b>PHILCOPY CORPORATION</b>	P.O. No.: <b>12-11-0237</b>
Address: <b>793 J. P. Rizal Avenue, Makati City: Tel No.: 899-8625, 899-8421; Fax No.: 890-5940, 899-8421</b>	Date: <b>Nov 15, 2012</b>
TIN:	Mode of Procurement: <b>EXCLUSIVE DISTRIBUTOR</b>

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		Property Section	Delivery Term	15 working days upon receipt of PO	
Date of Delivery:			Payment Term	30 working days	
Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	ca	3	TONER CARTRIDGE, Black, Kyocera TK-135	3,696.00	11,088.00
Amount In Words: <b>ELEVEN THOUSAND AND EIGHTY-EIGHT PESOS</b>					<b>Php 11,088.00</b>

In case of failure to make full deliver within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

**SUBJECT TO PRE-AUDIT**  
*[Signature]* 11-20-12

Very truly yours,

*[Signature]*  
**ANTONIO M. SANTOS**  
Director

Conforme: *[Signature]* BELGA  
Signature over Printed Name of Supplier  
Date: 11/14/12

**REGISTERED**  
*[Signature]* 11-23-12

Funds Available: *[Signature]*  
**MARIBETH D.V. LUCENA**  
Acting Chief Accountant

ALOBS No.: **MOOE-12-11-0915**  
Amount: **P 11,088**

Lpo  
F: 11/21  
01:16  
GRACE



NATIONAL LIBRARY OF THE PHILIPPINES

DC 24

P.O. Box 2926  
T.M. Kalaw Street, Ermita 1000  
Manila, Philippines

Phone: (632) 525-1754  
E-mail: [tnlbac@yahoo.com](mailto:tnlbac@yahoo.com)

November 16, 2012

**Ms. Jijette Santos**  
Manager  
**Philcopy Corporation**  
793 J.P. Rizal Ave., Makati City  
Tel.No.: 899-8625 ; 899-8421  
Fax: 890-5940 ; 899-8421

**NOTICE OF AWARD**

Dear Ms. Santos:

Please be informed that the Bids and Awards Committee (BAC) has considered your bid supply of **TONER CARTRIDGE** in the amount of **Eleven Thousand Eighty-Eight Pesos. (Php11,088.00)** for the **National Library of the Philippines**.

QTY	UNIT	PARTICULARS	UNIT COST	TOTAL
3	cartridge	Toner Cartridge, Black, Kyocera TK-135	3,696.00	11,088.00
		<b>TOTAL</b>		<b>P11,088.00</b>
		<b>Payment: Government Terms</b>		

Thank you.

Very truly yours,

*Paulina R. Moreno*  
**PAULINA R. MORENO**

BAC Chairman