

PURCHASE ORDER
NATIONAL LIBRARY OF THE PHILIPPINES

Agency

Name: JQ TECH COMPUTER SERVICES	P.O. No. 1208-0174
Address: 22 D. Sta Monica St. Pasay City Tel.# 831-5884	Date: Aug. 28, 2012
TIN :	Mode of Procurement: Shopping

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

		Property Section		Delivery Term :	7 working days upon rec'pt of PO
Date of Delivery:				Payment Term:	30 working days
Item No.	Unit	Quantity	Description	Unit Cost	Amount
	10	bx.	Toner Cartridge HP CB435A for HP Laserjet P1006	1,900.00	19,000.00
				Total	Php 19,000.00

Amount In Words: Nineteen thousand pesos only.

In case of failure to make full deliver within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

**SUBJECT TO
AUDIT**

Very truly yours,

Antonio M. Santos

ANTONIO M. SANTOS
Director

Conforme:

Arney Ronquillo

Signature over Printed Name of Supplier

SEPT. 4, 2012

Date

Funds Available:

MDV Lucena
MARIBETH DV LUCENA
Actg. Accountant III

OBR. No. :

MOOE-12-02 0665

Amount :

19,000

F: 08/31 4:55

JEFF



National Commission for Culture and the Arts
NATIONAL LIBRARY OF THE PHILIPPINES

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P.O. Box 2926
T.M. Kalaw Street, Ermita 1000
Manila, Philippines

Phone: (632) 525-1754
E-mail: tnlbac@yahoo.com

August 24, 2012

Ms. Kryss Llantos
 [Manager]
JQ Tech Computer Services
 22 D Sta. Monica St. Pasay City
 Tel.no.: 831-5884

NOTICE OF AWARD

Dear Ms. Llantos:

Please be informed that the Bids and Awards Committee (BAC) has considered your bid supply of **Toner Cartridge** in the amount of **PhP19,000.00** for the **National Library of the Philippines**

QTY	PARTICULARS	UNIT PRICE	TOTAL
10 boxes/ cartridge	Toner Cartridge for HP Laserjet P1006 HP CB435A	1,900.00	19,000.00
	Total		P19,000.00
	Payment: Negotiable Mobilization: one day confirmation Price validity: 3 months Payment: 15 – 30 days credit Delivery: 2-3 days free delivery Warranty: 2 months Note: All HP products are genuine and original		

Please be reminded that within fifteen (15) calendar days from receipt of this notice, the following documentary requirements must be submitted to the BAC:

- a) Tax clearance;
- b) Latest income and business tax returns;
- c) Philgeps Certification.

Thank you .

Very truly yours,

Paulina R. Moreno
PAULINA R. MORENO
 BAC Chairman