

PURCHASE ORDER
NATIONAL LIBRARY OF THE PHILIPPINES

Agency

Name: TRICOM DYNAMICS, INC.	P.O. No.: 1206-0134
Address: Metro House 345 Sen. Gil Puyat Ave., Makati City Tel.#890-6525 to 32 local 555 Fax No. 890-0695	Date: Jun 26, 2012
TIN :	Mode of Procurement: Shopping

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

			Property Section	Delivery Term :	7 working days upon rec'pt of PO
Date of Delivery:				Payment Term:	30 working days
Item No.	Unit	Quantity	Description	Unit Cost	Amount
	set	1	Toner for Toshiba (2 cartridges)	4,744.00	4,744.00
				Total	Php 4,744.00

INSPECTED
BY: *[Signature]*
DATE: 7-02-12

Amount in Words: Four thousand seven hundred forty four pesos only.

In case of failure to make full deliver within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

[Signature]
ANTONIO M. SANTOS
Director

**SUBJECT TO
AUDIT**

Conforme: *[Signature]*
Signature over Printed Name of Supplier
06/28/12
Date

Funds Available: <i>[Signature]</i> MARIBETH DV LUCENA Actg. Accountant III	OBR. No. : <u>MOOE-12-06-0468</u> Amount : <u>₱ 4,744.00</u>
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F: 06/27 03:40p.

* Hazel

DC # 16



National Commission for Culture and the Arts

NATIONAL LIBRARY OF THE PHILIPPINES

P.O. Box 2926
T. M. Kalaw Street, Ermita 1000
Manila, Philippines

Phone: (632) 524-1011
Email: tnlbac@yahoo.com

June 26, 2012

Ms. Ma. Cynthia S. Cabrera

Costumer Service Manager
TRICOM DYNAMICS, INC.
Metro House 345 Sen. Gil Puyat Ave.,
Makati City
Tel.No.: 890-6525 to 32 local 555
Fax: 890-0695 ; 890-0669

BIDS AND AWARD COMMITTEE
RESOLUTION NO. 16
(Direct Contracting)

NOTICE OF AWARD

Dear Ms. Cabrera:

Please be informed that the Bids and Awards Committee (BAC) has considered your quotation for **Toner Cartridge** in the amount of **PhP4,744.00** for the **National Library of the Philippines**.

UNIT	PARTICULARS	TOTAL
1 set	Toner for Toshiba 1560 Plain Paper Copier (2 cartridge/set)	4,744.00
	TOTAL	PhP4,744.00
	<p>Note: 1. Prices quoted are inclusive of 12% VAT</p> <p>2. Prices are subject to change w/o prior notice.</p> <p>3. Please confirm stock availability before issuing your Purchase Order.</p> <p>4. Terms: COD</p>	

Please be reminded that within fifteen (15) calendar days from receipt of this notice, the following documentary requirements must be submitted to the BAC:

- a) Tax clearance;
- b) Latest income and business tax returns;
- c) Certificate of PhilGEPS Registration

Thank you.

Maureen C. Terronal
Member

Narciso J. Cruz
Member

Marita Yander
Member

Very truly yours,