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| Date of Audit: 28 October 2020 | | Audit Type: Internal Quality Audit | | |
| Criteria ISO 9001:2015, NLP Quality Manual, NLP Quality Procedures | | | | |
| Relevant Documented Information Minutes of Previous Management Reviews, IQA Report, CAR Monitoring Log, CARs from previous audits. | | | | |
| Audit Methods Interviews, Completion of checklist and questionnaires, Document review, Sampling, Process Walkthrough | | | | |
| Audit Scope: Internal Quality Audit Process; management Review Process | | | | |
| Objective: To determine the extent of conformity of the NLP-QMS with the requirement of ISO 9001:2015 Standards, evaluate the effectiveness of the NLP-QMS and identify possible areas for improvement. | | | | |
| Audit Team Michelle Flor (Team Leader) Ira B. Albalos Jennifer B. Dimasaca Lonlia R. Garcia | | Competence Familiar with the mission, vision, values, and culture of the NLP, possess the personal attributes stated in item 7.2.2, ISO 19011:2018, have knowledge and training on ISO standards | | |
| Location | Process | Date/ Time | Auditor | Observer |
| NLP | Customer Feedback | 10-28-2020 / 10:00 AM–12:00 PM | F.T. Quinones G. M. Magallano | |
| NLP | IQA | 10-28-2020/ 9:00AM-11:00 AM | J.B. Dimasaca I. B. Albalos | |
| NLP | Management Review | 10-28-2020 / 10:00 AM–12:00 PM | M.A. Flor L.R. Garcia | |
| Prepared by:  MICHELLE A. FLOR Audit Team Leader | | Approved by:  ANNE ROSETTE G. CRELENCIA QMS Leader | | |
| Date: 20 August 2020 | | Date: 24 August 2020 | | |